

State Project Implementation Unit Assisted by World Bank
STATE DIRECTORATE OF CRAFTSMEN TRAINING
GOA STATE
Shramashakti Bhawan, 3rd Floor, Patto, Panaji, Goa -403001

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Advertisement for Hiring of Consultant (Civil Works)

State Project Implementation Unit (SPIU), State Directorate of Craftsmen Training (SDCT) is implementing Vocational Training Improvement Project (VTIP) assisted by World Bank for Upgradation of ITIs into Centre of Excellence. This program aims to bridge the existing gap between Technological changes in industries and Training imparted in Industrial Training Institutes, by upgrading the infrastructural facilities with the Financial Assistance from World Bank.

SDCT now looking for hiring of consultant (Civil Works) for VTIP implementing ITIs with the assisted of World Bank.

No	Nature of Consultancy	No.of consultants	Monthly Remuneration	Educational Qualification
1	Hiring of Full time Project Consultant (Civil Works)	1 No	Rs. 30,000/- (Fixed)	B.E. in Civil Engineering or Construction Engineering / Construction Technology OR B.Arch. from recognized University Preference will be given to those candidates who possess Master Degree in Engineering / Environmental Planning and who have worked under World Bank assisted Project

Experience:

The Candidate should have minimum 4 years field experience in quality control of building construction works along with environmental planning, estimation, preparation and scrutiny of drawings, supervision, measurement of building works etc.

The initial hiring will be for the period of 11 months with a scope for renewal, based on satisfactory performance. If performance is found unsatisfactory, services will be liable for termination immediately.

Job Description and other details & Application form can be obtained from the website www.goaiti.org The application form is available on the same website. Candidates may send the filled up forms with the copies of necessary certificates by speed post and through e-mail on email ID :- dirdsct@yahoo.co.in on or before **25.01.2010**

State Project Director
&
State Director of Craftsmen Training
State Project Implementation Unit
State Directorate of Craftsmen Training,
Panaji- Goa

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Job Description

Nature of Consultancy : Hiring of Consultant (Civil Works)
No. of Consultants : One
Location : Goa

I) ELIGIBILITY CRITERIA :

A) Educational Qualification : B.E in Civil Engineering or Construction Engineering / Construction Technology OR B.E.Arch. from recognized University.
Preference will be given to those candidates who possess Masters Degree in Engineering / Environmental Planning and who have worked under World Bank assisted Project

B) Desired skill : Good written and Communication skills with Proficiency in computer and web - Internet applications. Knowledge of English language is must. Traveling across the state is must.

II) EXPERIENCE REQUIRED: The Candidate should have minimum 4 years field experience in quality control of building construction works along with environmental planning, preparation and estimation of drawings, scrutinizing drawings, supervision, measurement of building works etc.

III) TERMS OF EMPLOYEMENT:-

- 1. Remuneration** : Fixed monthly remuneration of Rs.30,000/-.
- 2. Reporting** : The Consultant (Civil Work) will Report to State Project Director/ Project Co-ordinator in SPIU
- 3. Duration of Hiring** : The initial hiring will be for a period of 11 months with a scope for renewal, based on satisfactory performance.
- 4. Extent of Touring** : The consultant is expected to periodically visit Project ITIs located in different places of Goa State. No separate TA/DA shall be paid.
- 5. Duties and Responsibilities** :

Consultant (Civil Works) under the guidance of the State Project Director and concerned Officer in SPIU is responsible for :-

- a. Co-ordination with Project ITIs, to complete / perform given tasks.
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- b. Acting on SPIUs instructions, visiting the sites, making approximate estimate of cost by cubic measurement, square meter, or otherwise preparing reports on the scheme so as to enable the SPIU to take a decision on the Sketch Designs.
 - c. Submitting a proper PERT / Bar Chart incorporating all the activities required for the completion of the project well in time i.e. preparation of working drawings, structural drawings., detailed drawings. etc.
 - d. Making and preparing systematic plans for implementation. of systematic environment sensitive location issues, potentially Hazardous location problems, site drainage, building design, fire safety, building materials, and waste material disposal (waste mgt) etc. and all such other particulars as may be necessary
 - e. Preparation and Scrutiny of drawings.
 - f. Preparing and Scrutinizing National Bidding Documents, Bid Evaluation Reports as per guidelines of World Bank and recommend the actions to be to SPIU
 - g. Taking full responsibilities for supervision and proper execution of all Project ITIs works through PWD registered contractors/ contractors, who are engaged, including control over quantities during the execution to restrict variation, if any to the minimum.
 - h. Checking measurements of works at site and take full responsibility for all measurements certified by him.
 - i. Verify and confirm the identification marks are made on all service installations / cables/ wiring etc. for easy identifications to carry out maintenance jobs.
 - j. Taking full responsibilities for the successful completion of the project in all respect consistent with safely and structural stability from the inception up to final of the project.
 - k. Site visits / attendance in meeting as and when needed.
 - l. Obtaining completion certificates of local governing bodies wherever needed.
 - m. Site supervision and making EMF Compliance drawings.
 - n. Train and sensitize SPIUs and ITI staff as per environment management aspects.
 - o. Take responsibility for implementation of EMF.
 - p. Supervise and monitor the EMF compliance at the ITI level.
 - q. Assisting SPIU about reporting and documentation on EMF compliance to NPIU
 - r. To facilitate the interaction and co-ordination with IMC Chairman and other members
 - s. Any other work other than mentioned above and instructions given by SPIU and other concerned Officers at that time, as and when required for satisfactory completion of project work, should be followed.
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